

State Center City Council met in regular session on Tuesday, October 15, 2024, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Grant, Quick and Shaffar. Absent: Nichols. Others present: E. Thompson, J. Toyne, Chief Thomas, Chris Davis, Seth Lamb – ISG, Kohle Nieland - CGA, Chief Pfantz, Robyn Hobbs, Deputy Clerk Yates, Mike Kielly and Ron Billman.

- There were no public comments or questions.
- Motion by Darrow, 2nd by Grant to approve the consent agenda including Res. 25.24 monthly transfers in amount of \$20,495.73. Motion passes 4-0 roll call.
- Old Business tabled from 09.17.24: Mayor Pfantz stated that it has been past practice that if lawn is torn up for repair or construction on private property that the city does grading and seeding but watering and water expense is the responsibility of the property owner. It is a consensus among council members that this has been past practice. Sanitary sewer charges can be forgiven on the water used for watering by using an outdoor spigot meter and reporting that to the utility billing clerk. A meter can be purchased from city hall for ongoing use or may be borrowed in the case of city seeding. There was no action. C. Davis thanked the council for considering her request. It was suggested that the city put a written policy in place.
- R. Billman spoke to council regarding his objection to a recent Methodist church parsonage (that the church rents out) utility bill for a part of a month. He objects to the fact that the city charged the party moving out for base meter charges and the church as landlord for base meter charges for different portions of the month. Yates, billing clerk stated that this has been done consistently through the years the premise being that if a property owner or renter had access to a utility (electric, water, sanitary sewer) a base rate was charged. After discussion, the clerks will work on written policy/ordinance to clarify the practice. No action was taken.
- J. Toyne presented an agreement with Shermco to conduct a feasibility study for additional city solar generation capability. Motion by Shaffar, 2nd by Quick approving the feasibility agreement and cost of study in amount of \$14,890.00. Motion passes 4-0.
- S. Lamb reviewed where we are at with the R/O plant. He stated that delivery of the surge protector is all we are waiting for, but the delivery date has been delayed several times. He would like to schedule a final walk-through next Tuesday the 22nd.
- M. Kielly highlighted items in his submitted report. A Planning & Zoning meeting will be scheduled to develop policy/ordinance regarding ground solar racks within the city limits.
- Darrow moved to adopt Res. 25-25 Fair Housing Policy for compliance with the CDBG grant for the lift station. Grant 2nd; Res. 25-25 is adopted 4-0 roll call.
- K. Nieland reviewed the status of the 6th St. NW water/sewer project. He will be submitting a services agreement for estimates for extending the soon to start School Drainage project. The city will look into the cost of adding to this project in the next few years.
- Grant moved to adopt Res. 25-26 6th St NW water/sewer project pay application #1 to Steele Excavating in amount of \$49,745.80. Darrow 2nd, Res. 25-26 is adopted 4-0 roll call.
- Grant moved to adopt Res. 25-27 approving 6th St NW water/sewer project change order #1 adding \$12,075.00 for changes in quantities related to storm and sanitary sewer items. Darrow 2nd, Res. 25-27 is adopted 4-0 roll call.
- The school drainage project is being done “in-house” and may start next week.
- Motion by Shaffar, 2nd by Darrow accepting resignation of part-time police officer L. Thomas. Motion passes 4-0.
- Motion by Darrow, 2nd by Quick approving hire of R. DeVries, part-time officer and P. Baniata, reserve officer. Motion passes 4-0.
- Everyone was encouraged to attend the public meeting regarding the proposed Fire/EMS station addition and remodel project, there was no additional action necessary at this time.
- Darrow moved to adopt Res. 25-28 approving of the FY24 Annual Financial Report which was published 10.11.24. Grant 2nd; Res. 25-28 is adopted 4-0 roll call.
- Motion by Darrow, 2nd by Shaffar approving payment to the West Marshall School District upon completion of all agreement requirements. Motion passes 4-0.
- Motion by Shaffar, 2nd by Grant to move forward with the payment to John & Madonna McCarthy in approximate amount of \$421,200.00 (exact amount to be provided at closing on 11.01.24) upon completion of all agreement requirements and closing documents. Motion passes 4-0.
- After discussion a special meeting on projects, finance, and budgeting was set for November 12 at 6:30 p.m.
- There being no further business, the meeting adjourned at 7:32 p.m.

VENDER	DESCRIPTION	AMOUNT
911 CUSTOM	PD EQUIPMENT	949.96
AIRGAS	CYLINDER RENT	93.68
ALLIANT	GAS UTILITY	663.19
ARNOLD MOTOR	VEHICLE SUPPLIES	473.96
AT&T MOBILITY	SCPD WIRELESS	294.52
AXON ENTERPRISE INC	PD TASER CARTRIDGE	547.36
CENTRAL IA DISTRIBUT	PW SUPPLY	358.00
CENTRAL PRINT/COPY	BILLIING ENVELOPES	929.43
CSB VISA	PD GOOGLE/CITY SUPPLY	432.58
CLAPSADDLE-GARBER	ENGINEERING SERVICES	7,200.00
DAKOTA SUPPLY GRP	COUPLINGS/CREDIT	39.70
ELECTRIC PUMP	MECHANICAL LABOR	250.00
FIRE SERVICE TRAINING	FIRE TRAINING	250.00
FRANK DUNN CO	TAR & COLD PATCH	2,949.00
HAWKINS	TREATMENT CHEMICALS	156.03
HILLERS LEGAL	LEGAL FEES	1,375.00
HOMETOWN FOODS	JANITORIAL SUPPLY	10.47
IAMU	DUES/TRAINING	1,458.00
IA DEPT OF NAT RES	WATER USE PERMIT	115.00
IOWA ONE CALL	LOCATES	36.00
IOWA PRISON INDUST	UNIFORMS	242.44
IOWA REGIONAL UTILITY	PURCHASED WATER	13,808.83
IRBY	ELEC DISTRIB SUPPLY	460.00
ITRON INC	ANNUAL SUPPORT	2,274.17
JOHN DEERE FINANCIAL	PW EQUIPMENT	642.85
JR LAWN SERVICE	TILE PRJ SEEDING	80.00
KARL EMERG SERVICES	PD CAR EQUIP INSTALL	29,562.11
BECKY KIELLY	JANITORIAL SERVICES	275.00
DOUG KLINE	APPLIANCE REBATE	50.00
LEDFORD TREE & LAWN	TREE REMOVAL	3,200.00
LIVELY TRUCKING	ROCK HAULING	896.70
MANATTS INC	SEAL COATING	1,962.90
MARSHALL CO LANDFILL	FY25 1ST HALF	2,782.00
MCMASTER-CARR	GENERATION SUPPLY	2,419.11
MENARDS-MARSHALLTO	VEHICLE MAINT	158.96
MICROBAC LABS	TESTING	347.50
MID-IOWA ENTERPRISE	PUBLICATIONS	316.50
MIKE WALTON	WINDOW CLEANING	55.00
MUMM BACKHOE/EXCAV	TILE INSTALL	2,010.78
NEW CENTURY FS	FUEL CHARGES	2,458.69
PARTNER COMMUN	PHONE/INTERNET	1,177.90
POWER PLANT COMPLI	ELEC PLANT SERVICE	21,524.20
PRAIRIE WASTE	GARBAGE SERVICE	380.68
PUSH PEDAL PULL	FIRE.EMS MAINT	250.00
RANDY'S PEST CONTROL	PEST CONTROL	185.00
RESCO	ELEC DISTRIB EQUIP	1,831.34
SEI	ALARM MONITORING	621.84
SIGNARAMA	PD CAR WRAP	1,485.50
STAR EQUIPMENT	ASPHALT ROLLER/TRAILER	1,845.00
US CELLULAR	FIRE/EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	453.89
WESCO	DISTRIBUTION MATERIAL	936.25
CITY SUB-TOTAL		113,385.95
LIBRARY CLAIMS	NONE SUBMITTED	0.00
PAYROLL	09.27.24	32,762.75

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T. MALLOY	UTILITY OVERPAYMENT	1,017.70
CINTAS	REPLACE LOST CHECK	351.88
ADVANTAGE ADMIN	E'EE CLAIMS	15.50
RPGI	PURCHASED POWER	87,297.69
PSN	MONTHLY FEE	74.95
MID-CYCLE CLAIMS PAID		160,152.33
TOTAL CONSENT APPROVAL LIST		273,538.28
TOTAL CONSENT BY FUND		
GENERAL		61836.63
ROAD USE		15391.37
WATER UTILITY		29800.28
SEWER UTILITY		13972.06
ELECTRIC UTILITY		148523.52
STORM SEWER		2699.63
TOTAL		272,223.49
<u>SEPTEMBER REVENUE BY FUND</u>		
GENERAL FUND		107,520.22
ROAD USE		22,422.76
E'EE BENEFIT LEVY		1,091.89
DEBT LEVY		1,385.05
LOST		14,484.47
KAUFFMAN INVESTMENT		6,395.39
WATER UTILITY		39,051.69
WATER IMPRV		5,098.64
SEWER UTILITY		30,847.40
SEWER IMPRV		9,911.49
ELECTRIC UTILITY		234,318.67
STORM WATER UTILITY		5,682.29
TOTAL		478,209.96

Craig Pfantz, Mayor

Attest:

Lori Bearden, Clerk